

Procedures for applying for ESC Awards
Applications to be submitted by email to myers@zoology.ubc.ca
by 16 February 2012

The application must contain the following documents **in this order and be in a single pdf file:**

1. Cover page
 - 1) award being applied for (M.Sc. or Ph.D. Scholarship, M.Sc. or Ph.D. Research Travel Award, John H. Borden Scholarship in IPM, Keith Kevan Scholarship (2013) or Biological Survey (2012))
 - 2) your name and email address
 - 3) email addresses of those providing letters of support.
2. Curriculum vitae.
 - (1) Name and address, phone number, email address, date
 - (2) Education (degrees and dates)
 - (3) Work and volunteer experience
 - (4) Awards and scholarships
 - (5) List of scientific contributions
 - a. refereed publications
 - b. non-refereed publications
 - c. talks at meetings
 - d. posters at meetings
 - e. other communications
 - (6) Other interests or achievements
3. Scanned set of transcripts, either of originals, or copies certified as such by a graduate secretary/administrator or graduate supervisor, showing undergraduate and post graduate (if applicable) grades. **Scan at low quality to reduce the size of the file as much as possible. Reduce size of pdf file as well.**
4. A statement (1 page) of why you are studying entomology, or IPM for Borden Award, or Biosystematics for the Kevan or Biological Survey Awards)
5. A summary of your thesis research (1 page)
6. Arrange for letters of reference from your supervisor and one other person, which clearly indicate your academic abilities, communication skills, progress as a graduate student, and the novelty and scholastic contribution of your research to the field of entomology. For the John Borden Award the letters should indicate the contribution of your work to IPM and for the Keith Kevan and Biological Survey Awards the letters should indicate the contribution of your work to biosystematics . **These should be emailed to myers@zoology.ubc.ca with your name in the subject line.**

Any applications not meeting this format will not be reviewed.

Process of Selection and Award Presentation:

Applications will be reviewed by a committee of the Society based on the following criteria 1) Academic record (20 pts.), 2) Research project (25 pts.) (description, scientific interest, methodology, progress, 3) CV (25 pts.) (work experience, scientific papers, conferences, scholarships), (5) why entomology and relevant entomological experience (10 pts.), 4) Referee evaluations (20 pts.)

An announcement of the winners will be made at the annual meeting of the Society and each winner will receive a certificate. Payment of the award will be made in the autumn.

Regulations:

Earnings from Other Sources:

Award holders are expected to be full time graduate students and may hold other awards and scholarships.

Transfers:

Awards are made on the condition that the winners engage in a program of graduate studies and research for an advanced degree in entomology in Canada. Students who, after receiving the award, wish to change their graduate program or transfer to a foreign university may be asked to decline the award. Any change in the course of study, department or university in which an award winner is registered requires prior approval of the Scholarship Committee. A request to transfer must be supported by statements from The Department Head.

Additional Allowances: The award stipends are all-inclusive. There is no provision for additional grants by the Society for any purpose. Additional grants, for example, to attend meetings, pay course fees, meet publications costs, etc., will not, under any circumstances, be authorized.