

Details for Research Travel Award

Applications to be submitted by email to myers@zoology.ubc.ca

and must contain the following documents **in this order and in a single pdf file:**

1. Cover page stating:

- that this is for the research travel award
- your name and email address
- email addresses of those providing letters of support.

2. Curriculum vitae:

- 1) Name and address, phone number, email address, date
- 2) Education (degrees and dates)
- 3) Work and volunteer experience
- 4) Awards and scholarships
- 5) List of scientific contributions
 - refereed publications
 - non-refereed publications
 - talks at meetings
 - posters at meetings
 - other communications
 - Other interests or achievements

3. Scanned set of transcripts,

Either originals, or copies certified as such by a graduate secretary/administrator or graduate supervisor, showing undergraduate and post graduate (if applicable) grades. **Scan at low quality to reduce the size of the file as much as possible. Reduce size of pdf file as well.**

4. Proposal – approximately 4 pages

This will be in the format of a grant proposal and the applicant will provide the following information:

- 1) the subject of the thesis
- 2) a pertinent review of the literature in the field
- 3) a concise presentation of the status of the ongoing thesis research
- 4) a description of the research or course work to be undertaken, clearly indicating:
 - a) the relevance to the overall goal of the thesis,
 - b) an explanation of why such work cannot be carried out at the student's own university
 - c) the justification of the site where the research/course work will be carried out;
- 5) a budget for the proposed project, including a justification for how costs not covered by the scholarship will be covered;
- 6) anticipated dates of travel and date on which scholarship money is needed.